

Re: Massachusetts Public Records Act request

To: DPW Custodian of Records
Keith Nastasia, DPW Superintendent
Randolph Town Hall
41 South Main Street, Randolph, MA 02368

CC:
Christine Griffin, Town Attorney
Cheryl Sass, Acting Town Clerk

Sept. 13, 2019

Dear **Custodian of Records**,

Under the **Massachusetts Public Records Act § 66-10 et seq.**, we are requesting an opportunity to inspect or obtain copies of public records. We would prefer an electronic format, such as Microsoft Excel.

#1) All water quality data compiled by the DPW or other agencies that report to the DPW, in the water treatment plant, at the Tri-Town reservoir for all components that lead to the water supply in Randolph, for the period April 1, 2018 through Sept. 13, 2019.

#2) All water quality data compiled by the DPW or other agencies that report to the DPW, in the water distribution system in the town of Randolph, for the period April 1, 2018 through Sept. 13, 2019.

#3) All water quality data compiled by the DPW or other agencies that report to the DPW, in individual "at the spigot" readings in the town of Randolph, for the period April 1, 2018 through Sept. 13, 2019.

Our understanding is that the Massachusetts Public Records Act requires a response to this request within 10 days. If access to the records we are requesting will take longer than this amount of time, please contact us with information about when we might expect copies or the ability to inspect the requested records.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify us of the appeal procedures available to us under the law.

Thank you for considering our request.

Sincerely,